

Minutes
Regular Monthly Meeting
Video Conference
Wednesday, February 10, 2021 – 7:00 pm

Attendance: Bill Nauss, Commission Chair; Nancy Hatch, Commission Vice Chair; Jo-Ann Grant, Commissioner; Michael Heisler, Commissioner; Martin Hiltz, Commissioner; Dennis Egyedy, Clerk Treasurer; Maxine Veinot, Recording Secretary; Everett Hiltz, Fire Chief

Public Gallery: 2 residents

1.0 Call to Order

Chair Nauss called the February 10, 2021, regular monthly meeting , via Zoom video conference, of the Village of Chester Commission to order at 7:03 pm.

2.0 Public Forum

Nil

3.0 Review/Approval of Agenda/Additions to Agenda

8(c) Budget 2021/22 – Chair Nauss

8(d) Firehall Cleaning – Commissioner Hiltz

MOTION #21-015: Commissioner Hatch moved; Commissioner Hiltz seconded:

The approval of the agenda with the additions of 8(c) and 8(d).

Unanimously Carried

4.0 Review/Approval of Minutes

a) Regular Meeting: Wednesday January 13, 2021

MOTION #21-016: Commissioner Hiltz moved; Commissioner Heisler seconded:

The approval of the Minutes of January 13, 2021 Regular Monthly meeting as presented.

Unanimously Carried

5.0 Business Arising

Nil

6.0 Correspondence

a) Fire Station Lot – Thelma Costello

A letter was received requesting the old Fire Hall lot on Central Street be used for affordable housing, urging consideration be given to finding a development partner to assist with affordable housing units. Clerk Egyedy was directed to respond to Ms. Costello's letter.

7.0 Reports

a) Clerk Treasurer

Clerk Treasurer Egyedy reported on the "Purchase and Sale Agreement" for the new Fire Hall lot, which has a closing date of March 1, 2021. The reserve funds were redeemed and deposited in the Villages current account for this land purchase. On January 28, 2021, Lawrence Lake, Auditor, conducted a pre-audit. Egyedy suggested that the audit committee meet prior to the year-end audit to review and approve the audit scope.

A listing of current reserve accounts, in order of their maturity dates was included in his report. Egyedy stated that maturing funds will be reinvested into cashable GICs unless instructed by the commission. A draft budget for 2021/2022 has been completed with estimated expenses for February and March. He would like to have the administration and EHS budgets approved at a COW meeting.

MOTION #21-017: Commissioner Hatch moved; Commissioner Grant seconded:

To hold a Committee of the Whole (COW) meeting on February 24, 2021 at 7 pm, via ZOOM.

Unanimously Carried

MOTION #21-018: Commissioner Grant moved; Commissioner Heisler seconded:

The approval of the Clerk Treasurer's report as presented.

Unanimously Carried

b) Financial Statement/Bank Transactions – January 2021

Clerk Treasurer Egyedy reviewed the financial statements, cheque log and bank transactions for January 2021. Discussion was held on the statements.

MOTION #21-019: Commissioner Grant moved; Commissioner Heisler seconded:

To approve the Financial Statements and Cheque Log as presented.

Unanimously Carried

c) Fire Chief

Chief Hiltz reported six (6) emergency dispatches: three (3) motor vehicle collisions, two (2) structure fires, one (1) alarm. Practices and training continue virtually with 38 members. The members of CVFD were pleased with purchase of the windjammer property and the intention to build a new fire hall.

MOTION #21-020: Commissioner Heisler moved; Commissioner Hiltz seconded:

To approve the Fire Chief's verbal report.

Unanimously Carried

8.0 New/Other Business

a) Employee Pay Scales - Tabled from Jan 13, 2021

Chair Nauss reported that the Human Resources (HR) committee met and created a pay scale, similar to MODC. Based on employee's job performance, a determination will be made where on the pay scale an employee is placed. Cost of living will be carried out annually. Chair Nauss will meet with Clerk Egyedy and review the amendments and bring forward to the next meeting March 10, 2021.

b) Investment Repayment – Motion #20-301

MOTION# 21-021: Commissioner Hatch moved; Commissioner Hiltz seconded:

To rescind MOTION# 20-301, adopted December 2, 2020 Meeting of the Commission.

Commissioner Hatch provided direction on rescinding motions as per Robert’s Rules of Order.

Recorded vote: In favour: Commissioners Hiltz, Hatch, and Nauss

Not in favour: Commissioners Heisler and Grant

Motion Carried

MOTION# 21-022: Commissioner Hatch moved; Commissioner Hiltz seconded:

The approval of the redemption of investments in the Building Reserve, Fire Apparatus Reserve, and Operating Reserve;

And furthermore, to establish a repayment into the Fire Apparatus and Operating Reserves over a three (3) year term with an interest rate of 1.17% paid in equal installments annually;

And furthermore, administration will present an offer to purchase the property at an agreed amount to the vendor.

Recorded vote: In favour: Commissioners Hiltz, Hatch, Heisler, and Nauss

Not in favour: Commissioner Grant

Motion Carried

c) Budget 2021/2022

Chair Nauss asked Clerk Egyedy if the Budget 2021/2022 will be available to Commissioners before the Clerk goes on vacation. Clerk Egyedy stated he will have it ready and send to Commissioners tomorrow, February 11th, 2021.


d) Firehall Cleaning

Commissioner Hiltz stated that for the present, and hopes of a new bigger hall, a cleaning crew, with proper credentials, will need to be hired. It is time to figure out cleaning and maintenance now, in preparation for the new hall. Chair Nauss would like to discuss this with the Clerk, with the Chief and Officers, and bring back to the next meeting. Chair Nauss and Clerk Egyedy feels going with an outside company is a good idea. Chief Hiltz asked if the current cleaning will be resumed anytime soon. The issue will be discussed and reported back to the March 10, 2021 meeting.

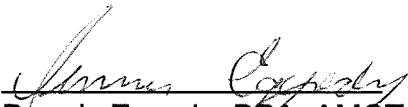
9.0 Adjournment

Next Regular Monthly Meeting – March 10, 2021 – 7:00 pm.

Commissioner Heisler adjourned the February 10, 2021 meeting at 8:17 pm.



Bill Nauss
Commission Chair



Dennis Egyedy, BPA, AMCT
Clerk Treasurer