

Chester Fire Services Committee
2024/25 CVFD Fire Budget (Final)
Mar 6, 2024

	Budget 2022/23 (Fire rate 0.0740)	Budget 2023/24 (Fire rate 0.0740)	YTD Actual to Feb 29 2024 (8.33% of year left)	Budget 2024/25 (Fire rate 0.0940)	Notes	
REVENUE						
Revenues						
4101	Village Fire Tax	314,497.26	355,670.00	356,556.08	494,166.65	1 2
4102	Outside Area Fire Tax	335,309.76	371,568.00	373,632.00	520,140.54	2
4600	Island Fire Boat Tax	10,276.75	10,548.00	10,548.00	15,073.09	2
	Loan from Fire Apparatus Reserve	710,085.90				3
4210	HST Offset Grant		0.00	3,377.64	0.00	3
4221	CVFD Extraordinary Revenue		10,000.00	2,500.00	0.00	3
3400	Surplus Truck Sale (proceeds to Reserve)		0.00	40,000.00		3
	Total	1,370,169.67	747,786.00	786,613.72	1,029,380.28	
TOTAL REVENUE		1,370,169.67	747,786.00	786,613.72	1,029,380.28	
EXPENSES SUMMARY						
	Subtotal Operating	341,645.31	373,800.00	343,283.21	448,412.00	
	Subtotal Capital	827,585.90	122,200.00	99,323.52	148,250.00	
	Subtotal Reserves	200,938.47	250,938.47	90,938.47	432,718.28	
TOTAL EXPENSES		1,370,169.68	746,938.47	533,545.20	1,029,380.28	

	Budget 2022/23	Budget 2023/24	YTD to Feb 29 2024	Budget 2024/25	Notes	
EXPENSES DETAILS						
OPERATIONS						
Administration						
5210	Salaries - Bookkeeping & Mgmt	40,000.00	42,450.00	29,139.66	42,450.00	4
5250	Overhead - Bookkeeping & Mgmt	4,500.00	5,900.00	3,152.04	5,900.00	5
5447	Employment Insurance	759.00				
5448	Canada Pension Plan	1,650.00				
5436	Audit Fees - CVFD	5,000.00	5,000.00	3,910.71	5,000.00	6
5442	Office Supplies - CVFD	984.56	1,500.00	636.44	1,500.00	
5495	Office Equipment	1,400.00				
5473	Fire Services Committee - Overhead		5,000.00	771.53	5,000.00	7
New	Annual Public Meeting				350.00	8
New	Advertising				650.00	8
New	CFSC - Liability Insurance		0.00	8,477.78	8,840.00	9
5479	Legal Fees - CVFD	3,000.00	3,000.00	1,605.52	2,000.00	10
	Administration Total	57,293.56	62,850.00	47,693.68	71,690.00	
Firefighting Force						
5115	Firefighters Honorarium	50,000.00	50,000.00	50,000.00	50,000.00	
5116	In Lieu of Fundraising	15,000.00	15,000.00	15,000.00	15,000.00	
5154	Uniforms	3,000.00	3,000.00	231.45	3,000.00	
5167	24hr Firefighter Accident Insurance	8,200.00	9,400.00	8,137.00	9,400.00	
5172	24hr Family Insurance	6,000.00	6,300.00	6,434.00	6,300.00	
New	EAP Program				4,000.00	11
5174	Annual Firefighters Banquet	2,500.00	2,500.00	153.17	2,500.00	12
	Firefighting Force Total	84,700.00	86,200.00	79,955.62	90,200.00	
Training & Education						
5120	Training	20,000.00	35,000.00	21,285.13	30,000.00	
5150	Fire Prevention & Education	2,500.00	3,000.00	5,073.53	5,000.00	
5156	Chief's Conference		500.00	0.00	500.00	
5485	CVFD Bursary	1,500.00	1,500.00	1,500.00	2,000.00	13
	Training & Education Total	24,000.00	40,000.00	27,858.66	37,500.00	
Firefighting Equipment						
5040	Medical Supplies	750.00	2,000.00	1,744.71	1,500.00	
5075	Tools & Equipment	1,500.00	7,500.00	7,001.44	7,500.00	
5160	Hoses (2)	1,500.00				
5162	Flashlights/Camera/Batteries	1,000.00			1,000.00	
5315	CVFD Vehicle Fuel	9,000.00	8,000.00	9,154.76	10,000.00	
5320	CVFD Vehicle Insurance	7,575.00	10,200.00	13,944.48	14,500.00	9
5090	SCBA Masks	4,000.00	2,000.00	581.61	2,000.00	
	Firefighting Equipment Total	25,325.00	29,700.00	32,427.00	36,500.00	

	Budget 2022/23	Budget 2023/24	YTD to Feb 29 2024	Budget 2024/25	Notes
Personal Protective Equipment					
5030		8,250.00	5,619.43	30,000.00	14
5050	1,000.00				
5053	250.00				
5055	2,000.00				
5055	2,000.00				
5060	3,000.00	0.00	112.11		
5130	18,500.00	18,500.00	19,131.21	30,000.00	15
	Personal Protective Equipment Total	26,750.00	24,862.75	60,000.00	
Communication					
5095	5,000.00	5,000.00	5,194.16	5,000.00	
5100	500.00	500.00	99.58	500.00	
5105	2,000.00	2,000.00	3,685.46		
5110	3,500.00	7,500.00	10,675.29	7,500.00	16
5164	1,500.00	1,500.00	1,032.46	1,500.00	
5166	1,500.00				
	Communication Total	14,000.00	20,686.95	14,500.00	
Maintenance					
5005	2,500.00			0.00	17
5088	1,000.00	500.00	0.00	500.00	
5126	850.00	850.00	994.06	850.00	
5125	7,500.00	7,500.00	5,227.69	7,500.00	
5135	4,000.00	4,000.00	3,803.49	5,000.00	
5138	700.00	1,200.00	678.38	1,200.00	
5310	30,000.00	30,000.00	33,370.45	30,000.00	
5017	1,500.00	1,500.00	2,628.00	2,500.00	
	Maintenance Total	48,050.00	46,702.07	47,550.00	
Building & General					
5205	5,000.00	5,000.00	6,745.14	7,500.00	
5220	20,000.00	20,000.00	12,849.79	20,000.00	
5223		1,200.00	1,696.57	1,800.00	
5229	5,000.00	2,500.00	2,264.88	6,300.00	18
5230	10,000.00	12,000.00	14,561.61	12,000.00	
5235	6,500.00	6,500.00	16,447.15	17,100.00	9
5240	4,000.00	4,000.00	3,809.07	4,500.00	
5241		4,500.00	460.13	4,500.00	
5224				5,800.00	19
5445	500.00				
	Building & General Total	51,000.00	58,834.34	79,500.00	

	Budget 2022/23	Budget 2023/24	YTD to Feb 29 2024	Budget 2024/25	Notes
Fire Boat					
5605	1,000.00	1,000.00	0.00	1,040.00	20
5615	776.75	800.00	0.00	832.00	
5620	4,500.00	6,300.00	3,633.80	6,552.00	
5625	2,100.00	2,100.00	0.00	2,184.00	
5627	1,800.00				
5640	100.00	100.00	10.00	104.00	
5626	250.00	250.00	618.34	260.00	21
	10,526.75	10,550.00	4,262.14	10,972.00	
SUBTOTAL OPERATING	341,645.31	373,800.00	343,283.21	448,412.00	
CAPITAL					
1815	80,000.00				22
5084		50,000.00	41,293.44	60,550.00	23
New				30,000.00	24
5087	710,085.90				
5080		4,000.00	2,613.46		
5081		6,000.00	0.00		
5032		13,200.00	1,861.50	13,200.00	25
5058		7,500.00	6,571.55		
5036		2,000.00	2,242.14		
5033		10,000.00	6,345.79	10,000.00	26
5023		4,500.00	1,650.21	4,500.00	
5026		25,000.00	12,739.44		
5087		0.00	24,005.99		
5090	36,000.00			20,000.00	
New				10,000.00	27
5098	1,500.00				
Capital Total	827,585.90	122,200.00	99,323.52	148,250.00	
SUBTOTAL CAPITAL	827,585.90	122,200.00	99,323.52	148,250.00	
RESERVES (Planned)					
5474	50,938.47	50,938.47	50,938.47		28
5305	150,000.00	200,000.00	0.00	232,718.28	29
3400		0.00	40,000.00		
New				0.00	30
New				200,000.00	31
Reserves Total	200,938.47	250,938.47	90,938.47	432,718.28	
SUBTOTAL RESERVES	200,938.47	250,938.47	90,938.47	432,718.28	
TOTAL EXPENSES	1,370,169.68	746,938.47	533,545.20	1,029,380.28	

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- 1 A 2024/25 fire rate increase is needed to allow for building of reserves: \$0.094/\$100 of assessment.
- 2 Figures based on 2024 Preliminary Assessment figures from MODC (note that individual assessment appeals are still open with PVCS).
- 3 Not applicable in 2024/25. Note that blank lines (not \$0.00) indicate a line item from a previous budget that does not carry over into 2024/25.
- 4 Salaries: Village Clerk/Treasurer 25% and Admin Assistant 50%.
- 5 Overhead: Office rental 25%.
- 6 Shared municipal auditor with Village - Morse Brewster Lake 50%.
- 7 Second video monitor for VOC Boardroom requested - has been ordered on 2023/24 budget.
- 8 NEW requirement - based on Village costs for APM and public notice advertising. Does not include a broader marketing allowance.
- 9 NEW requirement for corporate body - 2023 insurance cost plus CPI.
- 10 Shared municipal solicitor with Village - Taylor MacLellan Cochrane; billed actuals.
- 11 NEW EAP program for firefighters.
- 12 2023 actual was thanks to the generosity of the Chester Legion.
- 13 Bursary had not been increased in over 10 years.
- 14 Large replacement of helmets, boots etc. required in 2024/25.
- 15 An application to the provincial Provider Fund has been submitted; awaiting notification.
- 16 Change of line name; includes former portable ratio GLs 5110 & 5166.
- 17 Able to do this testing in-house as the Chief is certified.
- 18 New commercial cleaning service for the fire station.
- 19 Line item moved from Village cost - dumpster at fire station.

- 20 Currently out of service. Parking this section with CPI increase only until replacement need is assessed.
- 21 The inshore boat 732 is seeing more use with the 731 out of service.
- 22 Investigate possibility of access for wider driveway for 4070 Highway 3 from adjacent PID.
- 23 Remainder of Acre Architects contract (total \$106,000 plus HST *minus* \$50,000 from 2023/24).
- 24 Anticipated costs include lot surveying, land registration, public communications, etc.
- 25 Change of line name; formally for wildfire boots only.
- 26 Location(s) to be determined.
- 27 NEW allows for 4-5 firefighters to be outfitted.
- 28 Not applicable; this loan was repayed in full in 2023/24.
- 29 Reserve ownership transferred from Village; current amount is approx. \$549K with 2023/24 \$200K deposit pending at end of fiscal year.
- 30 Separation of Fire portion of Village operating reserve as of 2023/24 pending at end of fiscal year. In general, any operating surplus must be deposited to operating reserve annually.
- 31 NEW reserve account for new fire station building.