

**Regular Monthly Meeting  
Video Conference  
Wednesday, June 10, 2020 – 7:00 pm**

**Attendance:** Bill Nauss, Commission Chair; Nancy Hatch, Commission Vice Chair; Jo-Ann Grant, Commissioner; Martin Hiltz, Commissioner; Michael Heisler, Commissioner; Dennis Egyedy, Clerk Treasurer; Maxine Veinot, Recording Secretary; Everett Hiltz, Fire Chief

**Public Gallery:** 2

**1.0 Call to Order**

Chairman Nauss called the June 10, 2020, regular monthly meeting of the Village of Chester Commission to order at 7:00 pm.

**2.0 Public Forum**

Nil

**3.0 Review/Approval of Agenda/Additions to Agenda**

Additions- Clerk Treasurer -- 4 c) Audit Committee Meeting – June 4, 2020  
Deletions – Chair Nauss – Correspondence – 6 a) Sally Rhodenizer and 6 c) Jim Mullane

**MOTION #20-206:** Commissioner Grant moved; Commissioner Hatch seconded:  
The approval of the agenda with the above addition and deletions.

Unanimously Carried

**4.0 Review/Approval of Minutes**

- a) Regular Monthly Meeting: Wednesday, May 13, 2020  
Fire Chief Hiltz corrected the Legion rental discussion and stated the Fire Department “inquired” if they could provide an outside caterer as the Legion had an issue with finding volunteers and the area needed to be cleaned as there was an event at the Legion the next day.  
Commissioner Hatch stated the wording of her comments on page 3, 2<sup>nd</sup> paragraph on the investments should state she “recommended” staying at the local bank.

**MOTION #20-207:** Commissioner Hiltz moved; Commissioner Hatch seconded:  
The approval of the Minutes of May 13, 2020 Regular Monthly meeting with the noted changes to 6(b) and 7 (a), page 3, second paragraph.

Unanimously Carried

- b) Fire Building Committee Meeting: Wednesday, February 4, 2020

**MOTION #20-208:** Commissioner Hatch moved; Commissioner Grant seconded:  
The approval of the Fire Building Committee Minutes of February 4, 2020 meeting.

Unanimously Carried

- c) Audit Committee Meeting: Thursday, June 4, 2020

**MOTION #20-209:** Commissioner Hatch moved; Commissioner Grant seconded:  
The approval of the Audit Committee Minutes of June 4, 2020.

Unanimously Carried

## 5.0 Business Arising

- a) **Motion #20-202** (AGM & Elections)

Clerk Treasurer Egyedy informed the Commissioner that after the Commission motioned (#20-202 AGM & Elections) the Province then sent out a Directive (20-207) that meetings and elections are to be postponed during the declared Provincial state of emergency. Due to the directive, the Village Commissions motion #20-202, will need to be rescinded.

**MOTION #20-210:** Commissioner Hatch moved; Commissioner Hiltz seconded:  
That Motion #20-202, passed on May 13, 2020 be rescinded as per Ministerial Directive # 20-207.

Unanimously Carried

- b) Future Interest Rates (MFC & Scotiabank)

Discussion was held on interest rates and possible rate changes prior to the Maturity dates of June 25<sup>th</sup> and in July 2020.

**MOTION #20-211:** Commissioner Hiltz moved; Commissioner Hatch seconded:  
That a Special Commission Meeting be held on June 24, 2020 at 11:30 am to discuss village GIC investments that mature on June 25<sup>th</sup>, and July 16<sup>th</sup>, 2020.

Unanimously Carried

## 6.0 Correspondence

- a) Sally Rhodenizer – Deleted from Agenda

- b) Heather Hennigar, Economic Development Officer, MODC  
The Municipality of Chester is applying for a Beautification and Streetscaping Grant for Parade Square. The Village was requested to provide a representative to assist with the design work.

Commissioner Hatch volunteered to be the representative for the Village with this group.

**MOTION: #20-212:** Commissioner Grant moved; Commissioner Heisler seconded:  
To accept the correspondence as received.

Unanimously Carried

- c) Jim Mullane, Montreal, Quebec – Deleted from Agenda

## 7.0 Reports

### a) Clerk Treasurer

Clerk Treasurer Egyedy reported that J.W. Mason Construction has completed the interior wall repairs at the pool and Paul Mulrooney will paint the interior walls. The wood deck needs to be replaced and we received two quotes: (1) J.W. Mason \$38,900 and (2) Land and Sea \$28,000.

Egyedy asked the commissioners if the pool will be opened for the 2020 season. He contacted a previous lifeguard who is willing to set-up for the pool opening. Guidelines for COVID 19 will be prepared at the pool.

Discussion was held on opening the pool and public washrooms. It was decided to keep the pool closed and proceed with the work on the deck/dock and the addition of changing rooms.

**MOTION #20-213:** Commissioner Grant moved; Commissioner Hatch seconded:

To approve a quote from Land & Sea Contracting Ltd. in the amount of \$28,000 plus HST for the removal and disposal of an 8 X 24-foot deck and replace with 8 X 24-foot pile driven wharf/deck.

Unanimously Carried

**MOTION #20-214:** Commissioner Hiltz moved; Commissioner Heisler seconded:

The approval of the Clerk Treasurer's report as presented.

Unanimously Carried

### b) Financial Statement/Cheque Log – May 2020

The financial statements, cheque log and bank reconciliation for May 2020 were reviewed with the Commission.

A discussion was held on the Fire Chief's village credit card that was applied for; however, it was declined by VISA as the Fire Chief has a credit card for the Fire Department. Chair Nauss will speak with John Campbell at Scotiabank concerning the denied credit card.

**MOTION #20-215:** Commissioner Hatch moved; Commissioner Grant seconded:

The approval of the Financial Statement and Cheque Log for May 2020 as presented.

Unanimously Carried

### c) Audited Financial Statements

The draft audited financial statements were reviewed and recommended for approval by the Audit Committee on June 4<sup>th</sup>, 2020. There were no questions on the audit which will be presented by the Auditor at the Annual General Meeting and approved.

**MOTION #20-216:** Commissioner Hatch moved; Commissioner Heisler seconded:

To approve the Draft Financial Statements for yearend March 31<sup>st</sup>, 2020 as presented.

Unanimously Carried

d) Fire Chief

Chief Hiltz reported on thirteen dispatches – five forest/brush/grass fires, two vehicle fires, one rope rescue, two chimney fires, one structure fire – mutual aid, one alarm, and one medical. The rescue boat (#571) is in the water at Heisler Boat Yard. There is an issue with the marine radio which requires repairs or replacement. Members provided training to newer members on the operation of the unit.

**MOTION #20-217:** Commissioner Heisler moved; Commissioner Hiltz seconded:  
To approve the Fire Chief's verbal report.

Unanimously Carried

**8.0 New/Other Business**

(a) Request for Decision- Budget 2020/2021

The Clerk/Treasurer presented the 2020/21 Balanced Budget. The budget includes \$10,000.00 transfer into an EMS Reserve fund for future renovations of the facility. The funds for tools and equipment have been listed as capital purchases.

The budget represents operating expenditures of \$671,260.00, capital expenditures of \$126,967.00, transfer to reserves of \$160,000.00, and transfer from the Lido Pool Reserve of \$41,480.00. The village tax rate is \$0.1517 per \$100.00 of assessment.

**MOTION #20-218:** Commissioner Hatch moved; Commissioner Heisler seconded:  
To accept and approve the 2020-2021 Village Balanced Budget of \$958,227.00.

Unanimously Carried

(b) Request for Decision – Amendment – Reserves Policy

Clerk Treasurer Egyedy reviewed the amended Reserve Policy which includes a new reserve for Emergency Medical Services for building maintenance and upgrades. The fund will have \$50,000.00.

**MOTION #20-219:** Commission Heisler moved; Commissioner Hiltz seconded:  
To approve the Amended Reserve Policy with the inclusion of Section 9.0 Emergency Medical Services Reserve for building maintenance and upgrades with a cap of \$50,000.00.

Unanimously Carried

(c) Low Income Property Tax Exemption Policy - MODC

Clerk Treasure Egyedy reviewed MODCs Low Income Property Tax Exemption policy and he will bring a similar policy back to the next meeting for approval.

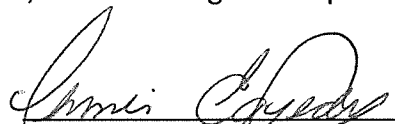
**9.0 Adjournment**

Next Regular Meeting – July 08, 2020 – 7:00 pm

Commissioner Heisler adjourned the June 10, 2020 meeting at 8:26 pm.



Bill Nauss  
Commission Chair



Dennis Egyedy, BPA, AMCT  
Clerk Treasurer