



**Regular Monthly Meeting
Video Conference
Wednesday, July 08, 2020 – 7:00 pm**

Attendance: Bill Nauss, Commission Chair; Nancy Hatch, Commission Vice Chair; Jo-Ann Grant, Commissioner; Martin Hiltz, Commissioner; Michael Heisler, Commissioner; Dennis Egyedy, Clerk Treasurer; Maxine Veinot, Recording Secretary; Everett Hiltz, Fire Chief

Public Gallery: Two community members

1.0 Call to Order

Chairman Nauss called the July 08, 2020, regular monthly meeting of the Village of Chester Commission to order at 7:00 pm.

2.0 Public Forum

Nil

3.0 Review/Approval of Agenda/Additions to Agenda

There were two additions to the agenda as follows:

- 4c – Building Committee Minutes – June 3, 2020 – Commissioner Grant
- 7d – Village Area Planning Advisory report – Commissioner Hatch

MOTION #20-221: Commissioner Hatch moved; Commissioner Heisler seconded:
The approval of the agenda with additions of 4c and 7d.

Unanimously Carried

4.0 Review/Approval of Minutes

- a) Regular Monthly Meeting: Wednesday, June 10, 2020

MOTION #20-222: Commissioner Heisler moved; Commissioner Hatch seconded:
The approval of the Minutes of June 10, 2020 Regular Monthly meeting as presented.

Unanimously Carried

- b) Special Meeting: Thursday, June 24, 2020

MOTION #20-223: Commissioner Hatch moved; Commissioner Heisler seconded:
The approval of the Minutes of June 24, 2020 Special Meeting as presented.

Unanimously Carried

c) Building Committee Meeting June 3, 2020

Commissioner Grant reported that the last meeting was held June 3, 2020, and the next meeting is scheduled for July 16, 2020, when the Minutes are to be approved.

5.0 Business Arising

a) Future Interest Rates and Investments (MFC & Scotiabank)

Chairman Nauss reported that there were four reserve accounts maturing on July 16th, 2020 and the Commission needs to decide where to invest the funds.

Commissioner Hatch reminded the Commission of the guidelines in the Reserve policy which stipulates the allocation of surplus funds. Secondly, at the end of May 2020, the operating account had \$413,479.00 which exceeds our requirements for the first quarter. Hatch suggested that we invest some of the extra money and make it work for us. Hatch proposed the following Motion:

MOTION: Commissioner Hatch moved;

The investment of \$170,000.00 of the \$191,570.00 extra in our operating account, in three of our reserve funds: \$80,000.00 in the Apparatus Reserve; \$80,000.00 in our Building Reserve; and \$10,000.00 in our EHS Reserve.

Motion Withdrawn

Commissioner Hatch suggested the investment of reserves as follows:

- Operating Reserve of \$179,109.61 be invested in a cashable GIC
- Utility Reserve of \$36,013.10 be invested in an 18-month non-redeemable GIC at 1.35%
- Building Reserve of \$371,296.66 plus \$80,000.00 in a 9-month non-redeemable GIC at 1.15%
- Lido Reserve of \$134,203.31 be invested in an 18-month non-redeemable GIC at 1.35%

Clerk/Treasurer Egyedy stated that it is difficult for the commission to consider Commissioner Hatch's proposal without having sufficient time to review the suggestions prior to the meeting. Chairman Nauss recommended having another meeting next week to discuss investments.

MOTION #20-224: Commissioner Hatch moved; Commissioner Heisler seconded:

To approve a Special Meeting on July 15th, 2020 at 7:00 pm to discuss the investment of reserve and operating account funds.

Unanimously Carried

6.0 Correspondence

No correspondence

7.0 Reports

a) Clerk Treasurer

Clerk Treasurer Egyedy requested a decision on the opening of washrooms under the Provincial and Life Saving Society guidelines. The washroom cleaners are prepared with the purchase of cleaning and sanitizing supplies. The cleaners will do the full cleaning in the evening after the washrooms close and a cleaning of hot spots at 2:00 pm everyday.

Secondly, Egyedy requested a decision on the pool opening. Chlorine will be ordered when the decision is made to open the pool. We have two lifeguards ready to start and swim lessons will commence if instructors are available.

MOTION #20-225: Commissioner Grant moved; Commissioner Hiltz seconded:
To open the Public Washrooms and Lido Pool pending the proper protocols for COVID 19 as recommended by Provincial and Life Saving Society guidelines.

Unanimously Carried

MOTION #20-226: Commissioner Grant moved; Commissioner Heisler seconded:
The approval of the Clerk Treasurer's report as presented.

Unanimously Carried

b) Financial Statement/Bank Transactions – June 2020

Clerk Treasurer Egyedy reviewed the financial statements, cheque log and bank transactions for June 2020. There were no questions or concerns.

MOTION #20-227: Commissioner Grant moved; Commissioner Heisler seconded:
The approval of the Financial Statement and Cheque Log for June 2020 as presented.

Unanimously Carried

c) Fire Chief

Chief Hiltz reported on seven dispatches – two forest/brush/grass fires, one structure fire, one mutual aid, and three alarms. Fire Rescue Boat, #571, must have a new pump platform constructed. Officers are completing the review of the P-33 registration. CVFD has teamed with Blandford, Chester Basin and Western Shore to provide safety books to children in the fire district.

MOTION #20-228: Commissioner Grant moved; Commissioner Heisler seconded:
To approve the Fire Chief's verbal report.

Unanimously Carried

d) Village Area Planning Advisory

Commissioner Hatch reported that the Committee continues to work on Planning policies which are on MODC website, under "Voices and Choices". They are open for the public to submit questions.

MOTION #20-229: Commissioner Heisler moved; Commissioner Grant seconded:
To approve Commissioner Hatch's report on the Village Area Planning Advisory Committee.

Unanimously Carried

8.0 New/Other Business

a) Property Tax Exemption Policy

Clerk Treasurer Egyedy reviewed the proposed "Property Tax Exemption Policy" with the Commission.

MOTION #20-230: Commissioner Heisler moved; Commissioner Hiltz seconded:
To approve the Property Tax Exemption Policy as presented.

Unanimously Carried

9.0 Adjournment

Special Meeting – July 15, 2020 – 7:00 pm

Next Regular Meeting – August 12, 2020 – 7:00 pm

Commissioner Heisler adjourned the July 08, 2020 meeting at 7:55 pm.



Bill Nauss
Commission Chair



Dennis Egyedy, BPA, AMCT
Clerk Treasurer