



**Village of Chester Commission  
Regular Monthly Meeting  
February 12, 2020 – 7:00 pm**

**Attendance:** Bill Nauss, Commission Chair; Nancy Hatch, Commission Vice Chair; Jo-Ann Grant, Commissioner; Martin Hiltz, Commissioner; Michael Heisler, Commissioner; Dennis Egyedy, Clerk Treasurer; Maxine Veinot, Recording Secretary; Everett Hiltz, Fire Chief.

**Public Gallery:** There were 4 members of the public in attendance

**1.0 Call to Order**

Chair Nauss called the February 12, 2020, regular monthly meeting of the Village of Chester Commission to order at 7:00 pm.

**2.0 Public Forum**

**3.0 Review/Approval of Agenda/Additions to Agenda**

**MOTION #20-161:** Commissioner Hatch moved; Commissioner Grant seconded:

The approval of the agenda with the following additions:

- 5 a) Statement re Salmon – Commissioner Grant
- 8 d) Fire Hall Building Committee – Commissioner Nauss
- 8 e) MODC Resources – Commissioner Hatch
- 8 f) Curling Team – Commissioner Hatch

Unanimously Carried

**4.0 Review/Approval of Minutes**

(a) Regular Monthly Meeting: Wednesday, January 15, 2020

**MOTION #20-162:** Commissioner Hatch moved; Commissioner Hiltz seconded:

The approval of the minutes of January 15, 2020 Regular meeting with the deletion of the words “Municipality and”, Page 1, Agenda Item 2.b, 3<sup>rd</sup> paragraph.

Unanimously Carried

(b) Audit Committee Meeting: Wednesday, January 22, 2020

**MOTION #20-163:** Commissioner Hatch moved; Commissioner Grant seconded:

The approval of the minutes of January 22, 2020 Audit Committee meeting as presented.

Unanimously Carried

**5.0 Business Arising**

a) Cermaq Fish Farms

Chairman, Nauss questioned why the province is involved in fish farming. Nauss stated that fish farms should be on land and not in the ocean as it is hazardous to the fishing industry.

Commissioners Hatch, Hiltz, Heisler and Grant agree with the Chair to support land farms and not ocean fish farms. It was noted that sea grass is needed for the eco-system and aquaculture has damaged seagrass in the past. The herring like to attach their eggs to seagrass.

**MOTION #20-164:** Commissioner Grant moved; Commissioner Hatch seconded:  
The approval of the Village Commission drafting a statement in opposition to any open pen fish farms off the coast of Nova Scotia and send a statement to the Fisheries and Aquaculture Minister Keith Colwell and issue a Press Release.

Unanimously Carried

**6.0 Correspondence**

A letter from MODC was received approving the Emergency Service Provider application

**MOTION #20-165:** Commissioner Heisler moved; Commissioner Hiltz seconded:  
To accept the correspondence as information.

Unanimously Carried

**7.0 Reports**

a) Clerk Treasurer

Clerk Treasurer, Egyedy reported that after today the village will have six approved policies. Egyedy will be preparing an Aquatics Policy which will include general information for the public. A second policy will be developed for the Operating Procedures for the pool. In reference to a volunteer fire fighter working on our fire trucks; our Insurance provider has no problem if they only work on fire trucks. It was so noted in our insurance policy.

Egyedy requested that the next regular meeting for March 11<sup>th</sup>, 2020 be held on March 18<sup>th</sup>, 2020 as he will be on vacation for two weeks.

**MOTION #20-166:** Commissioner Hiltz moved; Commissioner Heisler seconded:  
To reschedule the next regular meeting to March 18<sup>th</sup>, 2020 at 7:00pm.

Unanimously Carried

**MOTION #20-167:** Commissioner Hiltz moved; Commissioner Hatch seconded:  
The approval of the Clerk Treasurer's Report for the month of January 2020.

Unanimously Carried

b) Financial Statement/Cheque Log – January 2020

The financial statements, cheque log and bank reconciliation were reviewed with the Commission. The income statements were redesigned to include information on current month expenditures versus total expenditures for year-to-date.

**MOTION #20-168:** Commissioner Hatch moved; Commissioner Heisler seconded:  
The approval of the Financial Statement and Cheque Log as of January 2020 as presented.  
Unanimously Carried

c) Fire Chief

Chief Hiltz reported that CVFD responded to 8 emergency dispatches: 2 MVA's, 1 alarm, 2 investigations, 2 fires and 1 medical.

All the expired bunker gear has been removed from service and all members of CVFD are now in gear under 10 years old, as per NFPA recommendation.

Members refreshed their hands-on-training for dealing with Hazardous Materials to the Operations level.

**MOTION #20-169:** Commissioner Hatch moved; Commissioner Grant seconded:  
The approval of the Fire Chief's Verbal Report for the month of January 2020.  
Unanimously Carried

**8.0 New/Other Business**

a) Strategic Plan – EDM Proposal

The Commission reviewed a proposal from Trevor Hume, EDM Planning Services, regarding their cost of \$9,890.00 to assist in the preparation of a Village Strategic Plan. The proposal will be considered during budget deliberations for the new fiscal year.

**MOTION #20-170:** Commissioner Grant moved; Commissioner Hiltz seconded:  
To accept the EDM proposal for the development of a Strategic Plan as information.  
Unanimously Carried

b) Commission Motions

Chairman, Nauss stated that there needs to be more information in reference to why a motion was approved or disapproved. The Commissioners disagreed and stated that there were sufficient information available and audio recordings are provided.

c) Commission Code of Conduct Policy

Clerk Treasurer, Egyedy presented the Commission with a "Commission Code of Conduct Policy" for approval. There was no debate on the policy as the commissioners have previously seen the policy. Egyedy distributed a "Statement of Commitment to Commissioner Code of Conduct" to each Commissioner for signing.

**MOTION #20-171:** Commissioner Heisler moved; Commissioner Hiltz seconded:  
To approve the Commissioner Code of Conduct Policy as presented.  
Unanimously Carried

d) Firehall Building Committee

Commissioner Grant presented an amendment to the Firehall Building Committee – Terms of Reference (ToR). Grant expressed concern that the Fire Chief was not recognized as a Committee

member and the Commission Chairman was ex-officio. The ToR should include both individuals as Non-voting members.

Commissioner Hiltz “Declared Conflict of Interest” on this discussion.

**MOTION #20-172:** Commissioner Grant moved; Commissioner Hatch seconded:  
That the Firehall Building Committee – Terms of Reference approved September 11<sup>th</sup>, 2019 be amended by removing the entire section, “Membership” and replacing with the following:  
“The composition of the committee shall consist of two members of the Commission, two members of the Chester Volunteer Fire Department, and one citizen appointed as voting members; the Chair of the Commission, Chief of the Fire Department, and the Village Clerk/Treasurer as non-voting.”

Unanimously Carried

e) MODC Consultation

Commissioner Hatch stated that a consultation is needed with MODC on how to obtain a new fire station. There are a lot of resources available at the Municipality which could be utilized by the firehall building committee.

f) CVFD Curling Team

Commissioner Hatch stated that the CVFD Curling Team has won the Provincial Championship for Curling and will be going onto the National Tournament in Prince Edward Island. It is a nine-day event and the cost of accommodation for four members is expensive. In review of the financial statements, there are sufficient funds in the fire budget where the Fire Chief and Clerk/Treasurer may move funds into the promotion budget to cover some of the cost of accommodation.

**MOTION #20-173:** Commissioner Hatch moved; Commissioner Hiltz seconded:  
To approve the transfer of \$1,200.00 to the CVFD Curling Team for financial assistance to attend the Provincial Tournament in PEI and to be taken from an account that the Fire Chief notifies the Clerk Treasurer to use for this expenditure.

Unanimously Carried

**9.0 Adjournment**

Next Regular Meeting – March 18, 2020 – 7:00 pm

Commissioner Heisler adjourned the February 12, 2020 meeting at 8:17 pm.

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Bill Nauss  
Commission Chair

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Dennis Egyedy  
Clerk Treasurer