



**Village of Chester Commission
Regular Monthly Meeting
May 10, 2017**

Present: Dave Foley, Commission Chair; Tom Mulrooney, Commissioner; Nancy Hatch, Commissioner; Michael Heisler, Commissioner; Forrest McWade, Clerk Treasurer; Maxine Veinot, Recording Secretary; Dave Richardson, Fire Chief

Regrets: Nil Absence: Nil

Public Gallery: Four people were in attendance

1.0 Call to Order

Chair Foley called the May 10, 2017, regular monthly meeting of the Village of Chester to order at 7:00 pm.

2.0 Public Forum

-- **William Zinck Jr., 4036 Highway #3** – Mr. Zinck Jr. asked if a member of the gallery is able to ask questions to the public member speaking.

Clerk Treasurer McWade stated that the person speaking should have their time to address the Commission, if an individual does not have their name signed to speak, then they can come to the next meeting and sign up to speak at the Public Forum.

-- **Jo-Ann Grant, 207 Pig Loop Road** – Ms. Grant thanked the Commission for being able to speak at the last meeting, May 3, 2017, during the public forum session with Gail Fraser.

Ms. Grant's concern is that the letter may not have been part of the package of the requested \$1500.00 for co-sharing the signage cost. Ms. Grant wanted to ensure that the rationale for denying the request is part of the minutes.

Ms. Grant asked that the request for \$1500.00 be reconsidered and the rationale for the decision to be part of the minutes for public record and that the letter of request be part of the correspondence.

Clerk Treasurer McWade stated that minutes are kept for the Committee of the Whole (COW), and those minutes will be approved tonight and then posted tomorrow on the website.

Clerk Treasurer McWade stated that the correspondence was not included, as the Community group had requested to speak tonight, but instead brought it up through the Public Forum at the May 3, 2017 COW meeting, therefore the letter was not included as correspondence.

Ms. Grant stated that she was representing the Village of Chester Tourism and Development Association (VOCTADA) and asked that the letter be included as correspondence.

Clerk Treasurer McWade stated if the group would like to present again, then that should be requested through the Clerk during regular business hours, and a time for presentation can be set up for a future meeting.

7.0 Reports (continued)

a) Clerk's Report (continued)

- 2) June 7th, 2017 Annual General Meeting (AGM)
- 3) nomination day of May 31st, 2017. for the Commission seat that is available
- 4) Advance poll Saturday June 10th
- 5) Election day June 13th.

The public washrooms are open for the season.

Clerk Treasurer McWade stated that Chief Richardson had spoke of a few items to be addressed. The parking lot at Chester Fire Hall was graded this week as well as one of the vents was fixed this week.

Getting the summer projects up and running have been worked on as well.

There was a brief discussion on the Joint Municipal Accountability and Transparency Committee (JMAT).

Clerk Treasurer McWade stated JMAT is making recommendations for an expense policy, and once notification is received that Commissioner and Administrative expenses are to be posted on our website, then this will be updated.

b) Financial Report - YTD

Clerk Treasurer McWade stated that the year-to-date is only for one month into the new fiscal year and that this is a new format, as it is processed from our accounting software. This is not in the same format as had been used, but is directly from Simply Accounting. Once the Audit is finalized then this format can be changed/moved around.

Commissioner Hatch mentioned the Jib lot taxes appear to have been raised significantly. Clerk Treasurer McWade will check into this account.

(c) Fire Chief's Report

Chief Richardson reported that there were 12 call outs since the last meeting. The annual meeting was held on April 18/17, with the selection of officers for the coming year and selection of the committees according to the newly adopted by-laws.

The annual banquet was a 'huge hit' this year with a large attendance.

The safety net program this year has been sold out with 161 booklets printed for fire prevention week.

The float will be in and the fire boat has gone down to Blandford Marine to have the engines tuned up.

Members have been working hard to get the boat ready for the water.

Training is on going with MFR (Medical First Responder) courses, chart plotting and the large Mutual aid practice hosted by CVFD at LP on June 25/17.

A wild land practice will be held along with pumping out the cistern system down at Chandler's Cove.

The CVFD will be putting together a truck committee to come up with what they would like to see in a new tanker.

Chief Richardson would like to see the construction of properly designed hydrants in the village with fresh and ocean water.

Commissioner Heisler questioned if the CFD can fight a fire in a shipping container, if a fire were to break out? Chief Richardson said the department is prepared to deal with this type of fire.

Clerk Treasurer

8.0 Any Other Business

a) **Signing Authority**

Chair Foley stated that another signing authority is needed since Commissioner Zinck Jr. resigned.

MOTION: Commissioner Hatch moved, Commissioner Heisler seconded, to add Commissioner Tom Mulrooney as a signing authority. Motion passed.

Motion

9.0 Adjournment

MOTION: Commissioner Heisler moved the meeting be adjourned at 7:27 pm.

Motion

Dave Foley
Commission Chair

Maxine Veinot
Recording Secretary