



**Village of Chester Commission
Regular Monthly Meeting
October 11, 2017**

Present: Dave Foley, Commission Chair; Tom Mulrooney, Commissioner; Bill Nauss, Commission Vice-Chair; Michael Heisler, Commissioner; Forrest McWade, Clerk Treasurer; Maxine Veinot, Recording Secretary.

Regrets: Nancy Hatch, Commissioner; Dave Richardson, Fire Chief CFD

Absence: Nil

Public Gallery: There were no members of the public in attendance

1.0 Call to Order

Commission Chair Foley called the October 11, 2017, regular monthly meeting of the Village of Chester to order at 5:33 pm.

2.0 Public Forum

There were no members of the public in attendance.

3.0 Approval of Minutes

September 13, 2017 Regular Monthly VOC

No errors or omissions were noted.

MOTION: Commissioner Mulrooney moved, Commissioner Nauss seconded, the approval of the September 13, 2017 minutes. Unanimously passed.

October 4, 2017 Committee of the Whole (COW)

Error – Commissioner Hatch had given her regrets for the October 4, 2017 meeting and should have been ‘regrets’ not ‘absent’.

MOTION: Commissioner Mulrooney moved, Commissioner Nauss seconded the October 4, 2017 minutes with the amendment, approved. Unanimously passed.

4.0 Approval of Agenda

A brief discussion was held on signage on Central Street. All agreed to discuss this at the next COW meeting.

MOTION: Commissioner Nauss moved, Commissioner Mulrooney seconded, the approval of the agenda. Unanimously passed.

5.0 Business Arising from Previous Minutes

Apparatus Use Policy – Clerk Treasurer McWade presented the policy with the changes made from discussion at the last meeting and to have potential approval tonight.

Discussion was held.

Clerk Treasurer McWade will make the changes as discussed and a motion to approve will be tabled until the next regular meeting.

September 13/17
minutes approved

October 4/17
minutes approved
with amendment

Agenda approved

Approval tabled until
Nov 8/17 meeting

6.0 **Correspondence**

Clerk Treasurer McWade received no correspondence.

7.0 **Reports**

a) **Clerk's Report**

Clerk Treasurer McWade reported that the Lido Pool RFP (Request for Proposal) closed with no submissions received.

Discussion was held.

The car charger was reported that it isn't working and this will be checked out to see what is needed.

Information is expected to be received on the tanker by the weekend, and a potential meeting next week.

Clerk Treasurer McWade confirmed the meeting next Wednesday, October 18th/17, at 6:00 pm, with the Fire Department Officers at the fire hall.

b) **Financial Report**

Clerk Treasurer McWade discussed the Financial report ending August 31, 2017.

Summer projects have wrapped up, as the Lido Pool is closed and extra green bin pickups are finished.

A possible investment will be made for an external macerator pump for the water intake pump which supplies the public washrooms to avoid the blockage issues, which result in having to shut down the public washrooms for a few days, and the costs involved in fixing the issues.

The flower baskets have been removed.

Wreaths are the next beautification project and they will go up in November. Village water was briefly discussed.

c) **Fire Chief's Report**

Chief Richardson was not able to attend and there was no report given.

8.0 **Any Other Business**

a) **Operating Reserve Fund**

Clerk Treasurer McWade stated that last month an Operating Reserve policy was passed. Clerk Treasurer McWade reviewed and made his recommendations.

MOTION: Commissioner Heisler moved, Commissioner Mulrooney seconded, to transfer \$174,000.00 to the operating reserve fund from the operating account. Unanimously passed.

Motion

b) **Reserve Funds**

Clerk Treasurer McWade reviewed and made recommendations on the various reserve funds.

The truck reserve fund balance is \$250,000.00 and is recommended to keep those monies in a cash balance to use for the upcoming truck purchase.

MOTION: Commissioner Nauss moved, Commissioner Mulrooney seconded, to reinvest utility reserve funds of \$30,000.00 for one-year term. Unanimously passed.

Motion

MOTION: Commissioner Mulrooney moved, Commissioner Nauss seconded, to reinvest the Lido Pool reserve fund of \$75,000.00 for a one-year term. Unanimously passed.

8.0 Any Other Business (continued)

b) **Reserve Funds** (continued)

MOTION: Commissioner Heisler moved, Commissioner Nauss seconded, to reinvest the building reserve fund of \$360,000.00 for a one-year term. Unanimously passed.

Motion

The Village has a safety deposit box which needed signing authority changes made and this was completed. The safety deposit box was empty and so the Clerk Treasurer recommended terminating the contract and using the fire proof box in the office, when needed.

MOTION: Commissioner Nauss moved, Commissioner Mulrooney seconded, to terminate the safety deposit box contract at Scotiabank. Unanimously passed.

Motion

9.0 Adjournment

MOTION: Commissioner Heisler moved the meeting adjourn at 6:21 pm.

Motion

Dave Foley
Commission Chair

Maxine Veinot
Recording Secretary

Motion