



**Village of Chester Commission  
Regular Monthly Meeting  
July 10, 2019 – 7:00 pm**

**Attendance:** Michael Heisler, Commissioner; Nancy Hatch, Commission Vice Chair; Bill Nauss, Commission Chair; Jo-Ann Grant, Commissioner; Martin Hiltz, Commissioner (late 7:05pm); Dennis Egyedy, Clerk Treasurer; Maxine Veinot, Recording Secretary; Everett Hiltz, Fire Chief

**Regrets:** Nil

**Public Gallery:** There were eleven members of the public in attendance

**1.0 Call to Order**

Chair Nauss called the July 10, 2019, Regular Monthly Meeting of the Village of Chester Commission to order at 7:00 pm.

**2.0 Public Forum**

-- *Carol Nauss – Main Street:* Mrs. Nauss thanked the Commission for the financial donation towards the Canada Day celebrations. She gave a brief report on the events/activities and Garden Party including a summary of the costs.

-- *Gail Fraser, King Street:* Mrs. Fraser asked a governance question to the newly elected member of the Commission – Martin Hiltz regarding rumors on his residency. Is Commissioner Hiltz truly a Village resident for the required months to be eligible for election?

Commissioner Hiltz responded to the question that he has a property at 33A Old Trunk 3 and has a cottage on Little Tancook Island. He spends equal time at both places of residence but chooses to call his full-time residence at 33A Old Trunk 3 his home residence.

Clerk Treasurer Egyedy noted that the legislation states if the Returning Officer is satisfied with proof of residency, an individual may be nominated. Returning Officer (Clerk Treasurer) Egyedy was satisfied that the forms received from Mr. Hiltz were appropriate and acceptable. If a resident disputes an individual nominated for office, then the resident would need to file an objection to the Courts of Nova Scotia.

**3.0 Review/Approval of Agenda/Additions to Agenda**

Additions:

- 8(c) Firehall Building Committee
- 8(b) MODL Accessibility Committee
- 6(a) MODC letter 'Notice of Hearing re: Zoning'

**MOTION #19-058:** Commissioner Hatch moved, Commissioner Hiltz seconded:  
The approval of the agenda as amended with three additions.

Unanimously Carried

**4.0 Review/Approval of Minutes**

a) Regular Monthly Meeting: Wednesday, June 12, 2019

**MOTION #19-059:** Commissioner Heisler moved; Commissioner Hatch seconded:  
The approval of the minutes of the June 12, 2019 meeting as presented.

Unanimously Carried

b) Committee of the Whole Meeting: Thursday, June 27, 2019

**MOTION #19-060:** Commissioner Heisler moved; Commissioner Grant seconded:  
The approval of the minutes of the June 27, 2019 meeting as presented.

Unanimously Carried

**5.0 Business Arising**

a) Financial Statements: March 31, 2019

Clerk Treasurer, Egyedy reviewed the changes to the Audited Financial Statements which included the transfer of \$30,000 to the Lido Pool Reserve.

**MOTION #19-061:** Commissioner Hatch moved; Commissioner Heisler seconded:  
The acceptance of the Audited Financial Statements for March 31, 2019.

Unanimously Carried

b) Transfer to Reserves

**MOTION #19-062:** Commissioner Grant moved; Commissioner Hiltz seconded:  
To approve a transfer of \$30,000.00 to the Lido Pool Reserve.

Unanimously Carried

c) Jib Lot – Tree Trimming

Clerk Treasurer, Egyedy informed the Commission that the issue was resolved.

d) Village Welcome Sign

Clerk Treasurer, Egyedy stated the recommendation from the COW meeting.

**MOTION # 19-063:** Commissioner Grant moved; Commission Heisler seconded;  
The purchase of two 4'X8' Welcome to Chester signs at a cost of \$4,301.00 with funding from Account #5591.

Unanimously Carried

e) Chester Race Week Sign

Clerk Treasurer Egyedy stated Chester Yacht Club requested Village support for a street banner to promote race week. At the June 27, 2019 COW meeting, the Commission agreed with the request at a cost not to exceed \$700.00 and the Village be recognized as a sponsor of race week in the Yacht Club events calendar.

**MOTION# 19-064:** Commissioner Grant moved; Commissioner Heisler seconded:  
To approve sponsorship of Race Week by funding the Chester Race Week Banner up to \$700.00 from Account #5591.

Unanimously Carried

f) Apparatus Use Policy

**MOTION# 19-065:** Commissioner Hiltz moved; Commissioner Hatch seconded:  
To rescind the Apparatus Use Policy and the Commission consult with the Fire Department to develop a new Apparatus Use Policy.

Unanimously Carried

g) EDM Survey/Strategic Plan

Chair Nauss stated that the Clerk Treasurer is investigating the services of a Facilitator to develop a Village Strategic Plan.

**6.0** Correspondence

a) MODC – Notice of Hearing was received from MODC re: zoning and acknowledged.

**7.0** Reports

a) Clerk Treasurer

Clerk Treasurer, Egyedy reported that in March 25, 2015, the Commission made a motion “to give Viola Hiltz and honorarium of \$960.00”. The motion was approved; however, the money was not paid. After speaking with the Solicitor, it is recommended that a new motion be passed as follows: “To confirm the March 25<sup>th</sup>, 2015 decision to give Viola Hiltz an honorarium of \$960.00 payable to the Chester District Swim Program Association.”

The Association of Municipal Administrators of Nova Scotia, AMANS, held their spring conference in June 2019, which Clerk Treasurer, Egyedy was not able to attend due to the Village Elections. The fall conference is being held at Digby Pines October 15<sup>th</sup> to 18<sup>th</sup>, 2019. The cost for the conference will be accommodations, travel and meals.

**MOTION #19-066:** Commissioner Grant moved; Commissioner Hiltz seconded:  
To confirm the March 25<sup>th</sup>, 2015 decision of \$960.00 Honorarium payable to the Chester District Swim Program Association.

Unanimously Carried

**MOTION #19-067:** Commissioner Hatch moved; Commissioner Heisler seconded:  
The approval of the Clerk Treasurer’s Report for the month of July.

Unanimously Carried

b) Financial Statement/Cheque Log – June 2019

Clerk Treasurer, Egyedy presented and reviewed the financial statements and the cheque log. He noted that the new statements show current and previous year expenditures to-date.

**MOTION #19-068:** Commissioner Grant moved; Commissioner Hatch seconded:  
The approval of the Financial Statement and Cheque Log as of June 2019 as presented.

Unanimously Carried

c) Fire Chief

Chief Hiltz reported on six emergency dispatches as follows: 1 structure fire, one motor vehicle collision, 1 medical and 3 alarms. Repairs have been carried-out on #571, Fire Rescue boat, as well as truck #541. Training continued with Irving instruction on natural gas incidents.

**MOTION #19-069:** Commissioner Grant moved; Commissioner Hatch seconded:

The approval of the Fire Chief's Verbal Report for the month of June.

Unanimously Carried

d) Fire Tanker Tenders

Discussion was held on the two Requests for Proposals received for a Tandem Fire Tanker. After discussion it was agreed that proceeding with a tandem Tanker purchase was not viable due to the cost associated with customized equipment and the US exchange rate.

**MOTION#19-070:** Commissioner Hatch moved; Commissioner Grant seconded:

To accept the Request for Proposals as information only and to compensate Dave Kennedy for preparing the tanker technical specifications.

Unanimously Carried

**MOTION #19-071:** Commissioner Hatch moved; Commissioner Grant seconded:

To proceed with all the required repairs to Tanker Truck #551 to ensure equipment certification according to fire insurance safety standards.

Unanimously Carried

**8.0 New/Other Business**

a) Request for Decision – EHS Knotweed

Clerk Treasurer, Egyedy reviewed the two proposals received to eradicate the Knotweed on the firehall lot. Egyedy recommended to cut down the knotweed at a cost of \$9,050.50 including regular mowing of the area for an additional \$3,622.50. A second proposal was made to excavate the area and remove the knotweed. Topsoil would be brought in with grass seeding at a total cost of \$11,383.74.

After considerable discussion to cut or excavate, Commissioner Hiltz agreed with the excavation opposed to the cutting which would cost an additional \$3,622 every year. Commissioner Hatch suggested that a decision be postpone until further investigation can be completed to determine the best method of removal.

**MOTION #19-072:** Commissioner Grant moved; Commissioner Hiltz seconded:

To accept the proposal of "All Outdoors Landscaping" for the excavation and removal of knotweed behind the Firehall and EMC building and to fill area with topsoil and grass seed at a cost of \$11,383.74 HST included, funding from Account #5707.

Unanimously Carried

b) Joint Accessibility Committee

The five councils within Lunenburg County have formed a joint committee to address requirements of Bill No. 59, Respecting Accessibility in Nova Scotia. The Village of Chester was asked to participate in the committee by appointing a representative.

**MOTION #19-073:** Commissioner Grant moved; Commissioner Hatch seconded:

That the Nominating Committee for the Lunenburg County Joint Accessibility Committee approve Martin Hiltz as an elected representative for the Chester Village Commission as a Community Committee Member.

Unanimously Carried

c) Firehall Building Committee

Commissioner Nauss recommended that a Committee be struck to proceed with the construction of a new firehall. He suggested that committee membership include two commissioners, two firefighters, a financial advisor, and an engineer.

Commissioners Grant and Hatch disagreed with limiting the number of commissioners to two whereas, they felt all commissioners should participate on the building committee. It was suggested that a Committee of the Whole be held to discuss the details of the Firehall Building Committee.

**9.0 Adjournment**

Commissioner Heisler moved the July 10, 2019 meeting adjourn at 8:27 pm.

---

Bill Nauss  
Commission Chair

---

Dennis Egyedy  
Clerk Treasurer