

**Minutes**  
**Regular Monthly Meeting**  
**In-Person at 27 Pleasant Street**  
**Wednesday, September 15, 2021 – 7:00 pm**

**Attendance:** Bill Nauss, Commissioner; Nancy Hatch, Commissioner; Jo-Ann Grant, Commissioner; Michael Heisler, Commissioner; Martin Hiltz, Commissioner; Dennis Egyedy, Clerk Treasurer; Maxine Veinot, Recording Secretary; Everett Hiltz, Fire Chief (via Zoom)

**Public Gallery** – Cody Stevens, Deputy Chief; Bob Youden; Jane Raeburn

**1.0 Call to Order**

Commission Chair Nauss called the September 15, 2021, regular monthly meeting, In-Person and via Zoom video, of the Village of Chester Commission to order at 7:00 pm.

**2.0 Public Forum**

Nil

**3.0 Approval of Agenda/Additions to Agenda**

New/Other Business: (b) Firehall report  
(c) Bob Youden  
(d) Grants Policy

**MOTION #21-109:** Commissioner Hiltz moved; Commissioner Heisler seconded:  
The approval of the agenda with additions of 8(b) Firehall Report, 8(c) Bob Youden, 8(d) Grants Policy.

Unanimously Carried

**4.0 Review/Approval of Minutes**

a) Regular Meeting: Wednesday, August 11, 2021

**MOTION #21-110:** Commissioner Hatch moved; Commissioner Grant seconded:  
The approval of the Minutes of August 11, 2021, Regular Monthly meeting as presented.

Unanimously Carried

b) Committee of the Whole Meeting, Thursday August 19, 2021

**MOTION #21-111:** Commissioner Hatch moved; Commissioner Hiltz seconded:  
The approval of the Minutes of August 19, 2021, COW meeting as presented.

Unanimously Carried

## 5.0 Business Arising

Nil

## 6.0 Correspondence

### a) NS Agriculture Fisheries and Aquaculture

Deputy Minister, Robichaud acknowledged correspondence sent to then Premier Rankin in reference to open net-pen sites. Commission suggested letters be sent to the new Premier and Minister.

**MOTION #21-112:** Commissioner Hatch moved; Commissioner Grant seconded:

To inform Premier Houston and Minister Craig of the Village's concerns over open net-pen sites.

Unanimously Carried

## 7.0 Reports

### a) Clerk Treasurer

Clerk Treasurer Egyedy reported RFPs for Auditing Services were sent out and to date one business has contacted the office that they would not be submitting an RFP. The proposals must be submitted by October 7, 2021, by 1:00 pm. The Clerk Treasurer will bring the proposals to the meeting on October 13, 2021, for approval.

At our previous meeting, discussion on September 30<sup>th</sup>, Truth and Reconciliation Day status for Municipalities and Villages was deferred. The Nova Scotia government has recognized September 30<sup>th</sup> as a statutory holiday as well as some municipalities.

**MOTION #21-113:** Commissioner Grant moved; Commissioner Hatch seconded:

To recognize September 30<sup>th</sup> as an annual statutory holiday for "Truth and Reconciliation Day" and the closure of the Village office.

Unanimously Carried

**MOTION #21-114:** Commissioner Grant moved; Commissioner Hatch seconded:

The approval of the Clerk Treasurer's report as presented.

Unanimously Carried

### b) Financial Statement/Bank Transactions – August 2021

The monthly financial statements were reviewed by the Clerk Treasurer. Egyedy stated that employee wages have been reduced as EI and CPP contributions are identified as a separate line items below wages on the statement.

Commissioner Hatch requested an itemized list of Outstanding Cheques. Egyedy explained that O/S will be identified in the following month. There is no benefit to print this information every month.

**MOTION #21-115:** Commissioner Heisler moved; Commissioner Hiltz seconded:

To approve the August Financial Statements and Bank Transactions as presented.

Unanimously Carried

b) Fire Chief

Chief Hiltz reported (6) emergency dispatches: three (3) fires, one (1) motor vehicle collision, and two (2) alarms. Fire Rescue Boat had both propellers replaced after one of the propellers stripped the gears that align it with the shaft.

Apparatus pump testing was completed by Scotia Fleet Services on September 10<sup>th</sup>. Pump tests #531 and #541 have passed and Tanker #551 failed and will be re-tested.

**MOTION #21-116:** Commissioner Hatch moved; Commissioner Heisler seconded:

The approval of the Fire Chief's report as presented.

Unanimously Carried

**8.0 New/Other Business**

a) Meeting and Procedures Policy – Grant

Commissioner Grant requested an amendment to the meeting and procedures policy to include Committee reports on every agenda. Clerk Treasurer, Egyedy included a section on 'Commissioner Roundtable' where commissioners can report on any of their activities.

**MOTION #21-117:** Commissioner Grant moved; Commissioner Hatch seconded:

To amend the Meetings and Procedure Policy to include 4.2(7) Reports – *Committees* and 4.2(9) *Commissioner Roundtable*.

Unanimously Carried

b) Fire Hall Report

Commissioner Hatch read the Firehall Committee report which identified the steps involved in the construction process. The committee toured the Williamswood station which was constructed in 2020 at a cost of \$4.364 million. Hatch provided information on public relations and fundraising for the new firehall. The committee will meet on September 25<sup>th</sup> to begin the development of the firehall floor plan.

Commissioner Grant reminded everyone that the Commission made a motion to establish a committee to design a new firehall. (Motion #21-046). The Committee should only be working on this mandate, getting bogged down in other issues now, is pre-mature.

**MOTION #21-118:** Commissioner Grant moved; Commissioner Hiltz seconded:

To accept the Firehall Committee report presented by Commissioner Hatch.

Unanimously Carried

c) Bob Youden

Mr. Youden stated that the commission should be moving faster on building a new firehall. The current firehall is not safe for people to occupy and it should be shut down. Bob said that he could start demolition of the motel immediately, but he recognized the process of government.

Clerk Treasurer Egyedy recommended that a Request for Proposals be prepared and advertised to dispose of the Windjammer motel. Chairman Nauss recommended that preparations be completed for demolition of the building.

Commissioner Hatch requested that items of value in the hotel be offered for sale. Egyedy stated that the demolition contractor will base their price on the value of items salvageable at the motel. It is best to prepare an advertised RFP on the demolition.

**Motion #21-119:** Commissioner Hatch moved; Commissioner Hiltz seconded:

To approve the demolition of the Windjammer Motel by means of a "Request for Proposals" with a closing date of October 13<sup>th</sup>, 2021.

Unanimously carried

d) Grants Policy

A discussion was held on developing a Village Grants Policy. Commissioner Grant suggested that commissioners look at other municipal grant policies to provide input for the Clerk Treasurer. Information on the policy will be reviewed at our next meeting.

e) #541 Repairs Needed

Commissioner Hiltz stated that truck #541 needs repairs which will run approximately \$30,000.00. Hiltz recommended taking the money from Operating Reserves.

**MOTION #21-120:** Commissioner Grant moved; Commissioner Heisler seconded:


To approve transferring \$30,000.00 from the Operating Reserve to fund the repairs to fire truck #541.

Unanimously Carried


**9.0 Adjournment**

Next Regular Meeting – October 13<sup>th</sup>, 2021 – 7:00 pm

Commissioner Heisler adjourned the September 15, 2021, meeting at 8:06 pm



Bill Nauss  
Commission Chair



Dennis Egyedy, BPA, AMCT  
Clerk Treasurer