

Minutes
Regular Monthly Meeting
In-Person at 27 Pleasant Street
Zoom ID: 873 4477 9295 Password: 322111
Wednesday, May 11, 2022 – 7:00 pm

Attendance: Nancy Hatch, Commission Chair; Michael Heisler, Commissioner; Martin Hiltz, Commissioner; Maxine Veinot, Recording Secretary

Public Gallery: David Paterson (via Zoom), Greg Conron (via Zoom), Annette Collicut (via Zoom), Garth Sturtevant, Senior Planner (Mun of Chester), Bill Zinck Jr., Darcy Houghton

1.0 Call to Order

Commission Chair Hatch called the May 11th, 2022, Regular Monthly meeting, via Zoom, of the Village of Chester Commission, to order at 7:06 pm.

2.0 Public Forum: David Paterson, FBM

Re: Chester Village Built Form & Character-Defining Elements Study

David Paterson informed the Commission that the study was looking at two key aspects of the Village – (1) What is the character of the Village and (2) the cultural/social needs of the Village/ocean. This will help the Village land-use by-law.

More information can be found on the website www.voiceandchoices.ca

3.0 Approval of Agenda/Additions to Agenda

Additions: 6 (c) John Olsen – Chandler’s Cove
8 (d) Fire Service Contract

Motion #22-059: Commissioner Hiltz moved; Commissioner Heisler seconded:
The approval of the agenda with the addition of 6(c) and 8(d).

Unanimously Carried

4.0 Review/Approval of Minutes

a) Regular Meeting: Wednesday, April 13, 2022

MOTION #22-060: Commissioner Heisler moved; Commissioner Hiltz seconded:
The approval of the Minutes of April 13, 2022, Regular Monthly meeting as presented

Unanimously Carried

b) Committee of the Whole (COW) Meeting, April 20, 2022

MOTION #22-061: Commissioner Hiltz moved; Commissioner Heisler seconded:
The approval of the Minutes of April 20, 2022, COW meeting as presented.

Unanimously Carried

5.0 Business Arising

- a) Elections and Annual Public Meeting (APM)
Chair Hatch recommended rescinding motion 22-051 and moving the elections dates ahead two weeks.

MOTION #22-062: Commissioner Hiltz moved; Commissioner Heisler seconded:
To rescind Motion #22-051, Nomination day, APM date and Election dates.

Unanimously Carried

MOTION #22-063: Commissioner Heisler moved; Commissioner Hiltz seconded:
To approve the Nomination Day, Wednesday, June 15th, 2022 – 9:00 am to 5:00 pm;
Annual Public Meeting, Wednesday, June 22nd, 2022 – 6:30 pm; Advance Election
Poll, Saturday, June 25th, 2022 – 11:00 am to 7:00 pm - at VOC Office;
Election Day Poll, Tuesday, June 28th, 2022 – 9:00 am to 7:00 pm - at VOC Office.

Unanimously Carried

- b) EHS GIC Investment
Discussion was held on the EHS GIC which come due on May 27, 2022 and
discussion was held on what will the direction be for reinvestment.

MOTION #22-064: Commissioner Hiltz moved; Commissioner Heisler seconded:
To reinvest the EHS GIC into a cashable GIC for one year term.

Unanimously Carried

6.0 Correspondence

- a) Gillian Reid – CVFD Medical Call
Chair Hatch read a letter received from Gillian Reid on a recent medical call for her son
who was suffering an asthma attack. The family was very appreciative for the
Fire Department's response as the ambulance was going to be awhile until arriving.

- b) MLA Barkhouse – Non-resident property tax
Two emailed letters were received from MLA Barkhouse's office. Both were on the
proposed Non-resident property tax, which has since been rescinded from the
Provincial budget by Premier Houston.

- c) John Olsen – Chandler's Cove Home-Owners Association
Mr. Olsen had written the Village in January asking the Commissions consideration for
flowers and wreaths be installed in Chandler's Cove condominium development,
however no response was received by Mr. Olsen to date, and so he was asking for a
response.
Chair Hatch emailed a response stating that this issue was taken to the Commission,
however no action was able to be taken as the order to the supplier was placed in
December. This issue will be dealt with to the Commission in the fall so they can
consider this when preparing the budget.

7.0 Reports

a) Clerk Treasurer

There is no Clerk Treasurer report for this meeting.

Chair Hatch reported that Lawrence Lake, Auditor, was in on May 6th, 2022 and completed his year-end audit and he plans on having the draft audit prepared in time for the Audit Committee meeting, which is scheduled for June 9th, 2022, at 7:00 pm.

Terminix reported that there is an increase in rodents and would like to install five (5) to ten (10) more bait stations to help combat this problem.

MOTION #22-065: Commissioner Heisler moved; Commissioner Hiltz seconded:
To have five (5) more bait stations installed.

Unanimously Carried

b) Financial Statement/Bank Transactions – April 2022

The bank balance as April 28th was \$151,000. A cheque log was in the agenda package distributed to Commissioners. The bank reconciliation has not been completed as there are technical issues between the Clerk's computer and Administrative Assistant's computer. This will be remedied as soon as possible.

c) Fire Chief

Deputy Chief Conron reported nineteen (19) emergency dispatches: three (3) MVAs, one (1) power line arching, three (3) alarms, eleven (11) medicals, one (1) commercial vehicle fire on 103. Wildfire training was held.

d) Committee Reports

No Reports

8.0 New/Other Business

a) Truck Replacement #551 - RFP

The RFP was not completed prior to the Clerk resigning therefore it will be deferred until the June 8th, 2022 meeting.

b) Asbestos and Demolition Contract

Seven responses were received for this request for proposals. Proposals were reviewed and a decision was made.

MOTION #22-066: Commissioner Heisler moved; Commissioner Hiltz seconded:
To accept the bid from Starfish Demolition and Services Ltd., in the amount of \$79,500.00 + HST.

Unanimously Carried

c) Signing Authorities

A letter should be sent to remove Dennis Egyedy and Michael Dockerill as signing authorities.

MOTION #22-067: Commissioner Hiltz moved; Commissioner Heisler seconded:
To remove Dennis Egyedy and Michael Dockerill as signing authorities.

Unanimously Carried

d) Fire Services Contract

In-Camera negotiations with Municipality of Chester resulted in a consensus on the Fire Services agreement.

MOTION #22-068: Commissioner Heisler moved; Commissioner Hiltz seconded:
That the Village of Chester Commission enter into an Agreement with the Municipality of the District of Chester to establish a joint committee to provide Fire and Emergency Service, through the Chester Volunteer Fire Department, to the area served by the Chester Volunteer Fire Department.

Unanimously Carried

Chair Hatch asked the Administrative Assistant to forward a digital logo to Jennifer Webber.

9.0 Commissioner Roundtable

<> Chair Hatch stated that there is a new Hotel soon to be under construction on Valley Road, with 31 units.

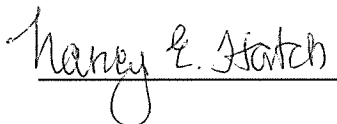
<> Flower Basket Care 2022 RFP's can be received up until May 24, 2022 at 1:00 pm.

10.0 Adjournment

Next Regular Monthly Meeting – June 8th, 2022 at 7:00 pm

Audit Committee Meeting – June 9th, 2022 at 7:00 pm

Commissioner Heisler adjourned the May 11th, 2022, meeting at 7:47 pm.



Nancy Hatch
Commission Chair



Michael Heisler
Vice Chair