

**Chester Fire Services Committee**  
**CVFD 2024/25 Budget DRAFT v6**  
**Feb 13, 2024**

|                       | Budget<br>2022/23<br>(Fire rate 0.0740)  | Q4 Actual<br>2022/23 | Budget<br>2023/24<br>(Fire rate 0.0740) | YTD Actual to<br>Jan 31 2024<br>(16.67% left) | Percent<br>Remaining | Budget<br>2024/25<br>(Fire rate 0.0940) | Notes               |        |
|-----------------------|--|----------------------|---|---|----------------------|---|---------------------|--------|
| <b>REVENUE</b>        |  |                      |   |   |                      |   |                     |        |
| <b>Revenues</b>       |  |                      |   |   |                      |   |                     |        |
| 4101                  | Village Fire Tax                         | 314,497.26           | 314,497.26                              | 355,670.00                                    | 356,556.08           | 0.25                                    | 494,166.65          | 1<br>2 |
| 4102                  | Outside Area Fire Tax                    | 335,309.76           | 335,309.76                              | 371,568.00                                    | 373,632.00           | 0.56                                    | 520,140.54          | 2      |
| 4600                  | Island Fire Boat Tax                     | 10,276.75            | 10,276.75                               | 10,548.00                                     | 10,548.00            | 0.00                                    | 15,073.09           | 2      |
|                       | Loan from Fire Apparatus Reserve         | 710,085.90           | 710,085.90                              |   |                      |   |                     | 3      |
| 4210                  | HST Offset Grant                         |                      |   | 0.00  | 3,377.64             | 0.00                                    | 0.00                | 3      |
| 4221                  | CVFD Extraordinary Revenue               |                      |   | 10,000.00                                     | 2,500.00             | -75.00                                  | 0.00                | 3      |
| 3400                  | Surplus Truck Sale (proceeds to Reserve) |                      |   | 0.00  | 40,000.00            | 0.00                                    | 0.00                | 3      |
|                       | <b>Total</b>                             | <b>1,370,169.67</b>  | <b>1,370,169.67</b>                     | <b>747,786.00</b>                             | <b>786,613.72</b>    | <b>5.27</b>                             | <b>1,029,380.28</b> |        |
| <b>TOTAL REVENUE</b>  |  | <b>1,370,169.67</b>  | <b>1,370,169.67</b>                     | <b>747,786.00</b>                             | <b>786,613.72</b>    | <b>-0.16</b>                            | <b>1,029,380.28</b> |        |
| <b>EXPENSES</b>       |  |                      |   |   |                      |   |                     |        |
|                       | Subtotal Operating                       | 341,645.31           | 324,397.18                              | 373,800.00                                    | 344,613.62           | -64.65                                  | 448,612.00          |        |
|                       | Subtotal Capital                         | 827,585.90           | 793,800.77                              | 122,200.00                                    | 85,311.42            | -40.91                                  | 143,250.00          |        |
|                       | Subtotal Reserves                        | 200,938.47           | 177,770.47                              | 250,938.47                                    | 90,938.47            | -79.70                                  | 437,518.28          |        |
| <b>TOTAL EXPENSES</b> |  | <b>1,370,169.68</b>  | <b>1,295,968.42</b>                     | <b>746,938.47</b>                             | <b>520,863.51</b>    | <b>-39.34</b>                           | <b>1,029,380.28</b> |        |

|                           | Budget<br>2022/23                   | Q4 Actual<br>2022/23 | Budget<br>2023/24 | YTD to<br>Jan 31 2024 | Percent<br>Remaining | Budget<br>2024/25 | Notes            |    |
|---------------------------|-------------------------------------|----------------------|-------------------|-----------------------|----------------------|-------------------|------------------|----|
| <b>EXPENSES</b>           |                                     |                      |                   |                       |                      |                   |                  |    |
| <b>Administration</b>     |                                     |                      |                   |                       |                      |                   |                  |    |
| 5210                      | Salaries - Bookkeeping & Mgmt       | 40,000.00            | 40,292.54         | 42,450.00             | 26,737.10            | -37.02            | 42,450.00        | 4  |
| 5250                      | Overhead - Bookkeeping & Mgmt       | 4,500.00             | 4,340.90          | 5,900.00              | 2,749.23             | -53.40            | 5,900.00         | 5  |
| 5447                      | Employment Insurance                | 759.00               | 741.14            |                       |                      |                   |                  |    |
| 5448                      | Canada Pension Plan                 | 1,650.00             | 1,668.35          |                       |                      |                   |                  |    |
| 5436                      | Audit Fees - CVFD                   | 5,000.00             | 3,910.72          | 5,000.00              | 3,910.71             | -21.79            | 5,000.00         | 6  |
| 5442                      | Office Supplies - CVFD              | 984.56               | 1,492.02          | 1,500.00              | 472.12               | -68.53            | 1,500.00         |    |
| 5495                      | Office Equipment                    | 1,400.00             | 1,695.11          |                       |                      |                   |                  |    |
| 5473                      | Fire Services Committee - Overhead  |                      |                   | 5,000.00              | 332.88               | -93.34            | 5,000.00         | 7  |
| New                       | Annual Public Meeting               |                      |                   | 0.00                  | 0.00                 | 0.00              | 350.00           | 8  |
| New                       | Advertising                         |                      |                   | 0.00                  | 0.00                 | 0.00              | 650.00           | 8  |
| New                       | CFSC - Liability Insurance          |                      |                   | 0.00                  | 8,477.78             | 0.00              | 8,840.00         | 9  |
| 5479                      | Legal Fees - CVFD                   | 3,000.00             | 1,321.93          | 3,000.00              | 1,223.83             | -59.21            | 2,000.00         | 10 |
|                           | <b>Administration Total</b>         | <b>57,293.56</b>     | <b>55,462.71</b>  | <b>62,850.00</b>      | <b>43,903.65</b>     | <b>-30.15</b>     | <b>71,690.00</b> |    |
| <b>Firefighting Force</b> |                                     |                      |                   |                       |                      |                   |                  |    |
| 5115                      | Firefighters Honorarium             | 50,000.00            | 50,000.00         | 50,000.00             | 50,000.00            | 0.00              | 50,000.00        |    |
| 5116                      | In Lieu of Fundraising              | 15,000.00            | 15,000.00         | 15,000.00             | 15,000.00            | 0.00              | 15,000.00        |    |
| 5154                      | Uniforms                            | 3,000.00             | 1,415.04          | 3,000.00              | 231.45               | -92.29            | 3,000.00         |    |
| 5167                      | 24hr Firefighter Accident Insurance | 8,200.00             | 9,319.00          | 9,400.00              | 8,137.00             | -13.44            | 9,400.00         |    |
| 5172                      | 24hr Family Insurance               | 6,000.00             | 6,218.00          | 6,300.00              | 6,434.00             | 2.23              | 6,300.00         |    |
| New                       | EAP Program                         |                      |                   |                       |                      |                   | 4,000.00         | 11 |
| 5174                      | Annual Firefighters Banquet         | 2,500.00             | 0.00              | 2,500.00              | 153.17               | -93.87            | 2,500.00         | 12 |
|                           | <b>Firefighting Force Total</b>     | <b>84,700.00</b>     | <b>81,952.04</b>  | <b>86,200.00</b>      | <b>79,955.62</b>     | <b>-7.24</b>      | <b>90,200.00</b> |    |

|  | Budget<br>2022/23 | Q4 Actual<br>2022/23 | Budget<br>2023/24 | YTD to<br>Jan 31 2024 | Percent<br>Remaining | Budget<br>2024/25 | Notes            |
|--|-------------------|----------------------|-------------------|-----------------------|----------------------|-------------------|------------------|
| <b>Training &amp; Education</b>            |                   |                      |                   |                       |                      |                   |                  |
| 5120                                       | 20,000.00         | 29,930.01            | 35,000.00         | 21,285.13             | -71.38               | 30,000.00         |                  |
| 5150                                       | 2,500.00          | 3,710.01             | 3,000.00          | 5,073.53              | 69.12                | 5,000.00          |                  |
| 5156                                       |                   |                      | 500.00            | 0.00                  | -100.00              | 500.00            |                  |
| 5485                                       | 1,500.00          | 1,500.00             | 1,500.00          | 1,500.00              | 0.00                 | 2,000.00          | 13               |
| <b>Training &amp; Education Total</b>      |                   | <b>24,000.00</b>     | <b>35,140.02</b>  | <b>40,000.00</b>      | <b>27,858.66</b>     | <b>-58.52</b>     | <b>37,500.00</b> |
| <b>Firefighting Equipment</b>              |                   |                      |                   |                       |                      |                   |                  |
| 5040                                       | 750.00            | 535.02               | 2,000.00          | 1,744.71              | -12.76               | 1,500.00          |                  |
| 5075                                       | 1,500.00          | 3,044.93             | 7,500.00          | 7,001.44              | -6.65                | 7,500.00          |                  |
| 5160                                       | 1,500.00          | 0.00                 |                   |                       |                      |                   |                  |
| 5162                                       | 1,000.00          | 307.58               |                   |                       |                      | 1,000.00          |                  |
| 5315                                       | 9,000.00          | 9,235.38             | 8,000.00          | 8,423.77              | 5.30                 | 10,000.00         |                  |
| 5320                                       | 7,575.00          | 10,112.65            | 10,200.00         | 13,944.48             | 149.10               | 14,500.00         | 9                |
| 5090                                       | 4,000.00          | 0.00                 | 2,000.00          | 581.61                | -70.92               | 2,000.00          |                  |
| <b>Firefighting Equipment Total</b>        |                   | <b>25,325.00</b>     | <b>23,235.56</b>  | <b>29,700.00</b>      | <b>31,696.01</b>     | <b>42.47</b>      | <b>36,500.00</b> |
| <b>Personal Protective Equipment</b>       |                   |                      |                   |                       |                      |                   |                  |
| 5030                                       |                   |                      | 8,250.00          | 5,619.43              | -31.89               | 30,000.00         | 14               |
| 5050                                       | 1,000.00          | 0.00                 |                   |                       |                      |                   |                  |
| 5053                                       | 250.00            | 396.27               |                   |                       |                      |                   |                  |
| 5055                                       | 2,000.00          | 0.00                 |                   |                       |                      |                   |                  |
| 5055                                       | 2,000.00          | 0.00                 |                   |                       |                      |                   |                  |
| 5060                                       | 3,000.00          | 4,537.47             | 0.00              | 112.11                | 0.00                 |                   |                  |
| 5130                                       | 18,500.00         | 16,750.63            | 18,500.00         | 19,131.21             | 3.41                 | 30,000.00         | 15               |
| <b>Personal Protective Equipment Total</b> |                   | <b>26,750.00</b>     | <b>21,684.37</b>  | <b>26,750.00</b>      | <b>24,862.75</b>     | <b>-7.06</b>      | <b>60,000.00</b> |

|                               | Budget<br>2022/23 | Q4 Actual<br>2022/23 | Budget<br>2023/24 | YTD to<br>Jan 31 2024 | Percent<br>Remaining | Budget<br>2024/25 | Notes |
|-------------------------------|-------------------|----------------------|-------------------|-----------------------|----------------------|-------------------|-------|
| <b>Communication</b>          |                   |                      |                   |                       |                      |                   |       |
| 5095                          | 5,000.00          | 4,274.41             | 5,000.00          | 3,448.20              | -31.04               | 5,000.00          |       |
| 5100                          | 500.00            | 201.83               | 500.00            | 99.58                 | -80.08               | 500.00            |       |
| 5105                          | 2,000.00          | 3,716.88             | 2,000.00          | 3,685.46              | 84.27                |                   |       |
| 5110                          | 3,500.00          | 2,566.44             | 7,500.00          | 10,675.29             | 42.34                | 7,500.00          | 16    |
| 5164                          | 1,500.00          | 1,126.31             | 1,500.00          | 938.60                | -37.43               | 1,500.00          |       |
| 5166                          | 1,500.00          | 0.00                 |                   |                       |                      |                   |       |
|                               | <b>14,000.00</b>  | <b>11,885.87</b>     | <b>16,500.00</b>  | <b>18,847.13</b>      | <b>14.23</b>         | <b>14,500.00</b>  |       |
| <b>Maintenance</b>            |                   |                      |                   |                       |                      |                   |       |
| 5005                          | 2,500.00          | 0.00                 |                   |                       |                      | 0.00              | 17    |
| 5088                          | 1,000.00          | 474.50               | 500.00            | 0.00                  | -100.00              | 500.00            |       |
| 5126                          | 850.00            | 581.76               | 850.00            | 994.06                | 16.95                | 850.00            |       |
| 5125                          | 7,500.00          | 5,994.27             | 7,500.00          | 5,227.69              | -30.30               | 7,500.00          |       |
| 5135                          | 4,000.00          | 5,164.58             | 4,000.00          | 3,462.18              | -13.45               | 5,000.00          |       |
| 5138                          | 700.00            | 1,176.71             | 1,200.00          | 678.38                | -43.47               | 1,200.00          |       |
| 5310                          | 30,000.00         | 28,782.14            | 30,000.00         | 33,002.94             | 10.01                | 30,000.00         |       |
| 5017                          | 1,500.00          | 0.00                 | 1,500.00          | 2,628.00              | 75.20                | 2,500.00          |       |
|                               | <b>48,050.00</b>  | <b>42,173.96</b>     | <b>45,550.00</b>  | <b>45,993.25</b>      | <b>0.97</b>          | <b>47,550.00</b>  |       |
| <b>Building &amp; General</b> |                   |                      |                   |                       |                      |                   |       |
| 5205                          | 5,000.00          | 7,774.72             | 5,000.00          | 6,196.01              | 23.92                | 7,500.00          |       |
| 5220                          | 20,000.00         | 13,965.17            | 20,000.00         | 12,069.91             | -39.65               | 20,000.00         |       |
| 5223                          |                   | 1,155.70             | 1,200.00          | 1,696.57              | 41.38                | 1,800.00          |       |
| 5229                          | 5,000.00          | 2,464.48             | 2,500.00          | 2,058.40              | -17.66               | 6,500.00          | 18    |
| 5230                          | 10,000.00         | 8,268.23             | 12,000.00         | 13,097.77             | 0.46                 | 12,000.00         |       |
| 5235                          | 6,500.00          | 6,394.97             | 6,500.00          | 16,447.15             | 153.03               | 17,100.00         | 9     |
| 5240                          | 4,000.00          | 2,604.46             | 4,000.00          | 3,746.97              | -6.33                | 4,500.00          |       |
| 5241                          |                   |                      | 4,500.00          | 460.13                | -89.77               | 4,500.00          |       |
| 5224                          |                   |                      |                   |                       |                      | 5,800.00          | 19    |
| 5445                          | 500.00            | 1,398.17             |                   |                       |                      |                   |       |
|                               | <b>51,000.00</b>  | <b>44,025.90</b>     | <b>55,700.00</b>  | <b>55,772.91</b>      | <b>-1.74</b>         | <b>79,700.00</b>  |       |

|                               | Budget<br>2022/23                    | Q4 Actual<br>2022/23 | Budget<br>2023/24 | YTD to<br>Jan 31 2024 | Percent<br>Remaining | Budget<br>2024/25 | Notes             |
|-------------------------------|--------------------------------------|----------------------|-------------------|-----------------------|----------------------|-------------------|-------------------|
| <b>Fire Boat</b>              |                                      |                      |                   |                       |                      |                   |                   |
| 5605                          | Fire Boat Fuel & Oil                 | 1,000.00             | 0.00              | 1,000.00              | 0.00                 | -100.00           | 1,040.00 20       |
| 5615                          | Fire Boat Consumables                | 776.75               | 0.00              | 800.00                | 0.00                 | -100.00           | 832.00            |
| 5620                          | Fire Boat Maintenance                | 4,500.00             | 1,669.35          | 6,300.00              | 3,633.80             | -42.32            | 6,552.00          |
| 5625                          | Fire Boat Insurance                  | 2,100.00             | 1,727.64          | 2,100.00              | 0.00                 | -100.00           | 2,184.00          |
| 5627                          | Marina Fees                          | 1,800.00             | 5,393.66          |                       |                      |                   |                   |
| 5640                          | Fire Boat Bank Charges               | 100.00               | 0.00              | 100.00                | 7.50                 | -92.50            | 104.00            |
| 5626                          | Inshore Boat Equipment               | 250.00               | 46.10             | 250.00                | 618.34               | 147.34            | 260.00 21         |
|                               |                                      | 10,526.75            | 8,836.75          | 10,550.00             | 4,259.64             | -64.65            | 10,972.00         |
| <b>SUBTOTAL OPERATING</b>     |                                      | <b>341,645.31</b>    | <b>324,397.18</b> | <b>373,800.00</b>     | <b>333,149.62</b>    |                   | <b>448,612.00</b> |
| <b>Capital Purchase</b>       |                                      |                      |                   |                       |                      |                   |                   |
| 1815                          | Building Demolition - Fire Lot       | 80,000.00            | 83,908.27         |                       |                      |                   | 22                |
| 5084                          | Capital Project Consultant - New Stn |                      |                   | 50,000.00             | 29,663.49            | -40.67            | 60,550.00 23      |
| New                           | Other Consultants - New Stn          |                      |                   |                       |                      |                   | 25,000.00 24      |
| 5087                          | Capital 2022 Tanker                  | 710,085.90           | 670,631.89        |                       |                      |                   |                   |
| 5080                          | Capital Low-Angle Rescue Equipment   |                      |                   | 4,000.00              | 2,613.46             | -34.66            |                   |
| 5081                          | Capital Firefighting Hand Tools      |                      |                   | 6,000.00              | 0.00                 | -100.00           |                   |
| 5032                          | Capital Wildland Supplies            |                      |                   | 13,200.00             | 1,861.50             | -100.00           | 13,200.00 25      |
| 5058                          | Capital High Pressure Air Bags       |                      |                   | 7,500.00              | 6,571.55             | -12.38            |                   |
| 5036                          | Capital Wheeled Stokes Basket        |                      |                   | 2,000.00              | 0.00                 | -100.00           |                   |
| 5033                          | Capital Dry Hydrant Installation     |                      |                   | 10,000.00             | 6,345.79             | -36.54            | 10,000.00 26      |
| 5023                          | Capital General Use Coveralls        |                      |                   | 4,500.00              | 1,650.21             | -63.33            | 4,500.00          |
| 5026                          | Capital 511 Vehicle Refit            |                      |                   | 25,000.00             | 12,599.43            | -49.60            |                   |
| 5087                          | Capital 551 Fire Tanker 2022         |                      |                   | 0.00                  | 24,005.99            | 0.00              |                   |
| 5090                          | SCBA Breathing Apparatus             | 36,000.00            | 37,656.92         |                       |                      |                   | 20,000.00         |
| New                           | Swiftwater Rescue                    |                      |                   |                       |                      |                   | 10,000.00 27      |
| 5098                          | Wildfire Hose Pack                   | 1,500.00             | 1,603.69          |                       |                      |                   |                   |
| <b>Capital Purchase Total</b> |                                      | <b>827,585.90</b>    | <b>793,800.77</b> | <b>122,200.00</b>     | <b>85,311.42</b>     | <b>-40.91</b>     | <b>143,250.00</b> |
| <b>SUBTOTAL CAPITAL</b>       |                                      | <b>827,585.90</b>    | <b>793,800.77</b> | <b>122,200.00</b>     | <b>85,311.42</b>     |                   | <b>143,250.00</b> |

|                           | Budget<br>2022/23   | Q4 Actual<br>2022/23 | Budget<br>2023/24 | YTD to<br>Jan 31 2024 | Percent<br>Remaining | Budget<br>2024/25   | Notes |
|---------------------------|---------------------|----------------------|-------------------|-----------------------|----------------------|---------------------|-------|
| <b>Reserves (Planned)</b> |                     |                      |                   |                       |                      |                     |       |
| 5474                      | 50,938.47           | 50,938.47            | 50,938.47         | 50,938.47             | 0.00                 |                     | 28    |
| 5305                      | 150,000.00          | 126,832.00           | 200,000.00        | 0.00                  | -100.00              | 237,518.28          | 29    |
| 3400                      |                     |                      | 0.00              | 40,000.00             |                      |                     |       |
| New                       |                     |                      |                   |                       |                      | 0.00                | 30    |
| New                       |                     |                      |                   |                       |                      | 200,000.00          | 31    |
| <b>Reserves Total</b>     | <b>200,938.47</b>   | <b>177,770.47</b>    | <b>250,938.47</b> | <b>90,938.47</b>      | <b>-79.70</b>        | <b>437,518.28</b>   |       |
| <b>SUBTOTAL RESERVES</b>  | <b>200,938.47</b>   | <b>177,770.47</b>    | <b>250,938.47</b> | <b>90,938.47</b>      | <b>-79.70</b>        | <b>437,518.28</b>   |       |
| <b>TOTAL EXPENSES</b>     | <b>1,370,169.68</b> | <b>1,295,968.42</b>  | <b>746,938.47</b> | <b>509,399.51</b>     | <b>-39.34</b>        | <b>1,029,380.28</b> |       |

**Chester Fire Services Committee**  
**CVFD 2024/25 Budget DRAFT v6 - NOTES**  
**Feb 13, 2024**

- 1 A fire rate increase is needed to allow for building of reserves: \$0.094/\$100 of assessment.
- 2 Figures based on 2024 Preliminary Assessment figures from MODC (note that individual assessment appeals are still open with PVCS).
- 3 N/a in 2024/25. Note that blank lines (not \$0.00) indicate a line item from a previous budget that does not carry over into 2024/25.
- 4 Salaries: Village Clerk/Treasurer 25% and Admin Assistant 50%.
- 5 Overhead: Office rental 25%.
- 6 Shared municipal auditor with Village - Morse Brewster Lake 50%.
- 7 Second video monitor for VOC Boardroom requested - has been ordered on 2023/24 budget.
- 8 NEW requirement - based on Village costs for APM and public notice advertising. Does not include a broader marketing allowance.
- 9 NEW requirement for corporate body - 2023 insurance cost plus CPI.
- 10 Shared municipal solicitor with Village - Taylor MacLellan Cochrane; billed actuals.
- 11 NEW EAP program for firefighters.
- 12 2023 actual was thanks to the generosity of the Chester Legion.
- 13 Bursary had not been increased in over 10 years.
- 14 Large replacement of helmets, boots etc. required in 2024/25.
- 15 An application to the provincial Provider Fund has been submitted; awaiting notification.

- 16 Change of line name; includes former portable ratio GLs 5110 & 5166.
- 17 Able to do this testing in-house as the Chief is certified.
- 18 Placeholder number; currently sourcing a new cleaning service for the fire station.
- 19 Line item moved from Village cost - dumpster at fire station.
- 20 Currently out of service. Parking this section with CPI increase only until replacement need is assessed.
- 21 The inshore boat 732 is seeing more use with the 731 out of service.
- 22 Investigate possibility of access for wider driveway for 4070 Highway 3 from adjacent PID.
- 23 Remainder of Acre Architects contract (total \$106,000 plus HST - \$50,000 from 2023/24).
- 24 Anticipated costs include surveying, land registration, public communications, etc.
- 25 Change of line name; formally for wildfire boots only.
- 26 Location(s) to be determined.
- 27 NEW allows for 4-5 firefighters to be outfitted.
- 28 N/a; this loan was repayed in full in 2023/24.
- 29 Reserve ownership transferred from Village; current amount is approx. \$546K. 2023/24 deposit pending.
- 30 Separation of Fire portion of Village operating reserve pending; any operating surplus from previous year to be deposited annually.
- 31 NEW reserve account for new fire station building.

# Fire Rates in the Municipality of Chester

